

**Promoting Access to Clean Energy Services in St. Vincent and the
Grenadines**

Bid Clarifications - Revision of Electricity Supply Act		
No	Question	Clarification
1	Regarding Personnel Requirements, more particularly Other Experts, should the names of other experts be submitted with the tender?	Yes. Information for all key consultants are to be included in your submission.
2	Can a company submit a proposal? Can a joint company proposal be submitted? Can two individuals submit a single proposal with 1 being the lead consultant?	Yes. Proposals from both companies and individuals are being accepted.
3	There are six months allocated for this consultancy. However, how many man days are expected of the consultant?	The consultant is expected to complete and deliver his/her work within a six month period. This is not an indication of the number of man days to be worked. The consultant is to use his own discretion to develop his pricing proposal.
4	Are there any restrictions applicable to a consultant participating in this project in terms of being prohibited from future projects that may relate to or seek to implement any aspect of this project whether with institutions or agencies of the contracting authority or otherwise?	No. Participation in the Revision of the ESA would not prohibit participation in other projects under PACES.
5	Could St. Vincent and the Grenadines (SVG) or the UNDP please provide copies of the Electricity Supply Act (1973) and any amendments to it? (We have attempted to obtain it from the Internet, but have been unable to find a legible copy of even the 1973 Act.)	Please see the link below http://energyunit.gov.vc/energyunit/index.php/projects/acts-bills

6	<p>On the first page of the Request for Proposal, the PACES project is referred to as “a medium size project.” Can you please give guidance on what is meant by this for the purposes of pricing the project?</p>	<p>The PACES Project is already being implemented, it is a climate change mitigation and energy project being executed by the UNDP through the Energy Unit, Government of St. Vincent and the Grenadines. The review of the ESA is one activity to be completed under the project in fulfilment of its mandate to strength the country's legislative framework for RE and EE development.</p>
7	<p>Given that SVG envisions a parallel project for the development of an updated, comprehensive policy and action plan for the SVG energy sector ("policy/action plan project") and given that the policy/action plan project will most likely have significant implications for the way in which the SVG Electricity Supply Act is updated ("ESA update project"), is it envisioned that the policy/action plan project will be completed before the ESA update project is undertaken? If not, how does SVG envision ensuring that the results of the policy/action plan project will be accommodated in the ESA update project?</p>	<p>The NEP/NEAP and ESA are expected to be developed concurrently, however the NEP/NEAP is will be completed before the ESA and thus the recommendations could easily be filtered to the ESA. Furthermore the development of both documents will be managed by the same unit and communication/synergies will be easily facilitated between both projects.</p>
8	<p>Relatedly, is there a preference for the same consultant to perform both the policy/action plan project and the ESA update project given their close relationship?</p>	<p>There is no preference.</p>
9	<p>The TOR for the ESA update project, p. 7, states that "the consultant shall provide all the facilities that he/she requires to review and update the ESA." Could you please clarify who will be expected to bear the cost of -- for example -- photocopies of the project deliverables and related power points for stakeholder review and comment, facilities to make presentations to and consult with the stakeholders and government officials, and any audio/visual equipment needed to carry out such presentations and consultations?</p>	<p>PACES will assume the cost of the broad stakeholder consultations and assist with their organisation - securing venue, catering, audio/visual etc.</p>

10	The first bullet point under the heading "Submission & Approval of Progress Reports & Training Modules," on p. 7 of the TOR, is entirely open-ended as to "additional report(s)" that may be requested over and above the Project deliverables. That open-endedness makes it difficult to formulate the consultant's pricing proposal. Could this provision of the TORs be clarified? For example, what kind of "additional report(s)" are contemplated by this provision?	Additional reporting outside of the stipulated deliverables will be confined to policy development status reporting.
11	The first sentence under "Taxation" on p. 8 of the TOR states that "[a]ll non-nationals of St. Vincent and the Grenadines are required to pay a 20% Withholding Tax for <i>all services rendered in the country....</i> " Does the italicized language mean that 20% will be withheld from the consultant's <i>entire</i> compensation for the project? Or does it mean that some pro rata share of the consultant's compensation, representing the portion of time the consultant actually spends rendering services <i>physically present in SVG</i> , will be withheld at the 20% rate?	20% of the overall cost will be withheld for the purpose of this tax.
12	When does the UNDP/government anticipate notifying bidders of the result?	The intention is to notify bidders of the outcome by the end of June 2018