

**Promoting Access to Clean Energy Services in St. Vincent and the
Grenadines**

Bid Clarifications - National Energy Policy and Action Plan		
No.	Question	Clarification
1	Can a company submit a proposal? Can a joint company proposal be submitted? Can two individuals submit a single proposal with 1 being the lead consultant?	Yes. Proposals from both companies and individuals are being accepted.
2	Are we allowed to submit more than one CV (for example international and local experts)?	Yes. Information for all key consultants are to be included in your submission.
3	Can you provide us with an expected range of level of effort or budget allotted to perform the services?	The consultant is expected to produce the deliverables outlined in the ToR based on the scope of work. The activity budget cannot be disclosed.
4	Can you clarify who will bear the expense fees for conducting the 2 stakeholders consultation workshops (venue renting, catering, presentation material, etc)?	The PACES project will bear cost of the consultation workshops.
5	Does the consultant need to be based out of a Caribbean country to be eligible for bidding? If not, is a consultant based out of a Caribbean country preferred by the UNDP/PACES than a consultant based out of other region?	Bidding is not confined to consultants within the Caribbean. Consultants based outside the region must however, make provisions to be present in country when necessary.
6	Should the financial offer include the 20% tax for non-SVG nationals?	Yes. It is best to include all costs in the financial offer. An itemised budget is recommended.
7	Which price will be used to score financial offers, the price before taxes or the price with taxes?	The financial proposal will be scored on the overall price.
8	According to Item 2. of the Notice document, listing the items to be included in our Proposal, we understand that the Technical and Financial Offer are to be provided in the same document? Meaning that the Financial Offer does not to be separated from the Technical part? Is this correct?	Correct. There is no need to separate the financial and technical proposals.